

S-E-C-R-E-T

OFFICE OF TRAINING

NOTICE
NO. 21-61

7 November 1961

SUBJECT: Relocation of OTR Offices


1. Effective 9 November 1961, the following changes will be made in the location of OTR offices:

- a. Budget and Fiscal Branch, Support Staff,
- room 1301 "I" Building
- b. Registrar Staff
 - (1) Registrar - room 1304 "I" Building
 - (2) Admissions & Information Branch -
room 1310 "I" Building
 - (3) External Training Branch - room
1313 "I" Building

All mail for Registrar Staff should be addressed to 1304 "I" Building.

2. Telephone extensions will remain the same.

25X1A


MATTHEW BAIRD
Director of Training

Distribution:
OTR - Key 1C
TRAINING OFFICERS
DDI
DDP
DDS

S-E-C-R-E-T